



Minutes of the Curriculum Committee on Tuesday 9th October 2018 at 3pm

Present: Yvonne Pinner (chair), Sarah Awuye (head), Zoe Banfield (assistant head), Juliette Ash (governor), Elisabeth Jay (governor), Tom Albinson (governor).

1. **Declaration of Interests:** None
2. **Apologies:** Apologies from Katharine Wilson. Meetings from the previous meeting weren't available so will be signed at the full governing body meeting.

3. Matters arising not on the agenda

Terms of reference: Name needs to be changed for new chair (JA).

JA asked if Ann would be joining the curriculum committee to replace Yvonne and also if the opportunity an associate member would also be added to the group. YP said that it would depend on their skill set and explained that this group is also quite large, so they may not be needed.

Action: To be discussed at Full Governors.

4. SDIP for Curriculum:

Safeguarding Report - SA went through with AB on 9/10/18.

Action: AB to fill in the governor section and then email to BH.

Target Setting - Target setting for 2019:

EYFS – GLD 80%

Phonics – 83%

KS1 – Writing – 73%, Reading – 79% and Maths – 79%

KS2 – Writing – 79%, Reading – 85%, SPaG – 85% and Maths – 85%. Combined – 79%

Phonics – YP asked if we had contacted other schools about whether their results dropped.

SA said that some had. School Improvement Lead looked at this on 8/10/18 and she couldn't see any reason for the dip other than how it was administered.

Action: Look at who administers Phonics test for this coming year – SA/JR.

JA asked why results in general were lower and questioned whether it is because of better assessment by staff as they get used to the new system. YP explained that it relates to the specific cohort of children, as they are all different. SA explained that last year there were more children with SEN and children who came in partway through, whereas the previous year there were fewer children with SEN and a more stable cohort. Mobility was 8% last year. JA asked about a Maths booster group. SA explained that there are children who were on track in KS1 and now aren't – these are the children we need to be making sure they get what they need through targeted teaching. SA confirmed as well that Booster groups could be a good idea and could potentially be introduced in year 6. Targets will be shared with staff so they know where the school is heading.

Pupil Premium Report – Not yet finished.

Action: To be moved to November Curriculum meeting for review.

5. **Policies for review:**

Home School Agreement – Discussion about whether we need this, as it isn't statutory. JA suggested it would be good to support behaviour. JP explained that although they get signed, they often get forgotten about and therefore it isn't useful. SA suggested we could look at some key aspects on something like a bookmark or a parentmail. YP suggested putting something in their Learning log. EJ suggested it needs to be no more than a paragraph and also signpost parents to other policies that it relates to so they can read them.

Action: SLT to use old document as a starting point and create a home/school learning contract which will then be looked at in at the November Curriculum meeting ready for sending to parents in January. This will be sent out annually or when a child joins the school.

Governor Staff Links – JR sent out an amended version with new staff leads for subjects changed. SA suggested that rather than governors being attached to a subject, they are attached to parts of the SDIP and they monitor those instead. YP asked why governors were allocated a year group and if this was for a specific reason. EJ asked how governors might monitor some of the actions, as they wouldn't know what to monitor. SA explained they would talk to a member of SLT and do things like book monitoring, learning walks etc. YP raised the point that monitoring year groups isn't always useful. EJ volunteered to monitor writing and JA quality first teaching. SA suggested we do the year groups as part of a governor monitoring day and they see all year groups in one. JA said this was a powerful way to compare and contrast and identify good practise e.g: The use of visual learning journeys. YP raised a concern that this would mean that some things might be missed (eg. Maths). SA suggested that subject leaders could write reports on their subjects (core only and RE) to ensure they are still monitored. YP suggested that the SLT come back with a proposal on how we break this up for governors to monitor. TA raised the point that last year he didn't meet with SB about computing because there wasn't the need and it wasn't useful. Some areas are already reported on in meetings anyway, so they'd still be monitored in that way. SA explained that if something wasn't on the SDIP then a governor could still talk to SLT about it – eg. ZB for computing as part of the curriculum. EJ asked that the process is also highlighted – eg. they will talk to a member of SLT, then do a learning walk or similar. SA

suggested that more than one thing could be monitored at the same time. JA asked if we could get in someone to do some training for governors on how to monitor more effectively.
Actions: SLT to look at a proposal aligned with the SDIP for governor monitoring ready for full governors to review at the October meeting.

SA to arrange for some training for governors on how to monitor.

EYFS Policy - agreed. SA fed back that new EYFS lead is making an impact already, including how continuous provision is run.

Behaviour Policy – ZB explained that the only change to the policy was teachers are now using class dojo to collect house points rather than paper forms so that it is more manageable. EJ asked how the house captains were chosen and YP added to the policy to ensure it was clear that it was by the children. TA asked if we needed all the qualifiers and SA confirmed we did. JA asked if the year 6 positions should be linked to children that model good behaviour and selected by the staff instead of the children to help influence positive behaviour in school. SA and ZB clarified that the children were selected by their peers using a blind vote on proposals written by the children who wanted to apply. Before applying, the children were spoken to about the expectations of what the role involved.

TA asked about electronic devices and what happens if a child doesn't give the password and SA explained that the device would be confiscated and the parent rung. An additional line was added to clarify that Year 6 children are allowed to bring in mobile phones, but that they are handed in to the Office during the day.

Jo Reeder entered the meeting at 4:29pm.

Collective Worship – SA explained that this has been changed quite significantly based on the SIAMs report. Some wording was changed by YP.

Teaching and Learning – SA explained that very little has changed on this. TA asked if we wanted to expand on the acronyms and YP changed these. EJ asked about the traffic lights and ZB explained that it was for children to self-assess work in some classes.

6. **AOB**

Policies for review in November 2018

Dyslexia, Homework, PSHE, Anti-Bullying, Supporting pupils at school with medical conditions.

7. **Date of next meeting:** 20th November 2018 at 1.30pm.